



ANGLOPHONE SOUTH SCHOOL DISTRICT
INVITES APPLICATIONS FOR THE FOLLOWING POSITION OF RESPONSIBILITY

SAINT JOHN EDUCATION CENTRE

Acting Principal – Westfield School (K-5) – April 1, 2026 thru June 2027 (1.0 admin. time*)

This school has English and French Immersion Programs with an approximate student population of 269.

****The noted breakdown of FTE (full-time equivalency) into administrative/teaching time for each position is based on current numbers and is subject to change depending on student enrolment and teacher staffing, per the collective agreement. Applicants to principal positions can reach out to their Director of Schools if they have questions regarding this breakdown, and applicants to vice principal positions should reach out to the principal of the school for any clarification.***

All applicants must possess a NB Principal's Certificate (or interim) with five years successful teaching experience, and have (or have had) a continuing (B) contract in NB. Applicants must demonstrate: knowledge of curriculum, teaching strategies, and the school improvement planning process; familiarity and competency in school facility management; strong oral and written communication skills; evidence of recent professional development through the Professional Growth Process.

Asset qualifications include: Master of Education degree, demonstrated practice of applying assessment to instruction; belief in and practice of teaming; strong interpersonal relationship skills; collaborative, inclusive decision-making skills; competence in technology; competence in managing human and fiscal resources; effective discipline strategies; ability to work positively and proactively with the change process; superior problem-solving and conflict resolution ability.

Note:

- Subject to the response to the competitions, education and experience requirements may be altered
- References may be contacted in advance of interviews

A complete resume and cover letter detailing your qualifications, at least three references, university transcripts, and a copy of both your NB Teacher's Certificate and Principal's certificate must accompany the application. Please submit as one complete PDF File or Word document instead of multiple documents. Thank you.

Apply by email, by 8:00am, March 12, 2026, to:

asd-s.jobs@nbed.nb.ca

Attn: Susan Moffatt, Director of Human Resources
Anglophone South School District

Thank you in advance for applying. Only those selected for an interview will be contacted. Anglophone South School District reserves the right to request a Criminal Record Check.

We are committed to employment equity.

(All facilities in Anglophone South School District are scent reduced environments)