



**ANGLOPHONE SOUTH SCHOOL DISTRICT
INVITES APPLICATIONS FOR THE FOLLOWING POSITION OF RESPONSIBILITY
OPEN TO ASD-S “B” CONTRACT TEACHERS ONLY**

Hampton, Saint John & St. Stephen Education Centres

Acting Subject Coordinator: Elementary Team

Effective date TBD, thru August 2027

Pay Band 7 (\$3621 - \$4381 Bi-Weekly)

Description and Responsibilities:

Under the direction of the Director of Curriculum and Instruction, the successful applicant will serve as one of the coordinators supporting the Elementary Team within Anglophone South School District, sharing responsibility for the Elementary Portfolio. Subject Coordinators provide leadership in curriculum and instruction, supervise instructional coaches, assist principals in reviewing student data and developing school improvement plans, and coordinate assessment practices, instructional programs, resources, and pilot initiatives. They identify and facilitate professional learning for teachers and staff, support the implementation of programs that enhance student achievement, and serve as a resource to Professional Learning Communities.

As a collaborative team in curriculum and instruction, coordinators contribute to the development, implementation, and monitoring of the District Improvement Plan. They also support the Directors of Schools in the Education Centres with operational responsibilities and other duties as assigned.

Ideal candidate will:

- Integrate best practices in coaching.
- Exhibit critical thinking, problem-solving, and equity knowledge related to literacy and numeracy.
- Demonstrate proficiency in K-5 literacy and numeracy curriculum documents and resources.
- Organize and deliver professional learning.
- Demonstrate leadership.
- Collaborate with and contribute to the team in a flexible manner, modelling a growth mindset.
- Demonstrated knowledge, skills, and competencies required to support curriculum, instruction and assessment in literacy and numeracy.

Qualifications and Experience:

- A valid New Brunswick Teacher’s Certificate VI and Master level degree.
- A minimum of five years successful teaching experience in the public school system.
- Knowledge, training, and implementation of the Building Blocks of Reading, Early Grades Literacy Assessment (EGLA K-5) and the Digital Early Math Screener (DEMA).
- Evidence of effective collaboration with Education Support Services (ESS).
- Effective communication skills.
- Administrative/supervisory experience is an asset.
- Experience facilitating professional learning relevant to the program block and leading initiatives.
- Instructional coaching experience in literacy and numeracy is an asset.
- Work in elementary projects such as the Academic Support Teacher model and EDGE-South will be considered an asset.

A complete resume, cover letter, a minimum of three professional references (two of which should be supervisory), a copy of university transcripts, and a copy of the NB teacher’s certificate must accompany the application and be attached to the email in one complete file (Word or PDF format).

Application deadline: April 3, 2026, 12:00 noon.

Apply via email only to:

asd-s.jobs@nbed.nb.ca

**Attn: Susan Moffatt, Director of Human Resources
Anglophone South School District**

Thank you in advance for applying. Only those selected for an interview will be contacted. Anglophone South School District reserves the right to request a Criminal Record Check.

We are committed to employment equity.

(All facilities in Anglophone South School District are scent reduced environments)