

**ANGLOPHONE SOUTH SCHOOL DISTRICT (ASD-S)**  
**DISTRICT EDUCATION COUNCIL**  
**Minutes of Meeting – March 11, 2026**

The District Education Council (DEC) for Anglophone South School District (ASD-S) met virtually on Wednesday, March 11, 2026. The following Council members and staff were in attendance:

**Council Members:**

Roger Nesbitt, Chair, Amanda Hamm, Vice-Chair, Beth McQuinn Nixon, Ginny Hooper, Jonathan Barry, Jamie Munroe, Joe Cormier, Wayne Spires, Amanda Henderson-Matthews, Jennifer Sheils and Elisa Gaudette.

**Absent Members:**

Teresa Sewell, Shane Borthwick and Kelsey-Ann Peterson.

**ASD-S Staff:**

Derek O'Brien, Superintendent; Mike Wilson, Director of Schools, Rosemary Southard, Director of Schools, Mark Blucher, Director of Schools, Susan Moffatt, Director of Human Resources, Jessica Hanlon, Director of Communications, Lissa McNaughton-Dickie, Director of Early Childhood and Development, Shonna Martin, Acting Director of Curriculum & Instruction, Angela Marr, Director of Schools, Jennifer Grant, Director of Education Support Services, and Susan Cunningham, Recording Secretary.

**1. Call to Order/Welcome/Regrets**

Mr. Nesbitt, Chair, called the meeting to order at 7:00 pm. He advised that he received regrets from Kelsey-Ann Peterson.

Mr. Nesbitt began the meeting respectfully acknowledging that New Brunswick is situated on the unceded and unsurrendered territories of the Wolastoqey, Mi'gmaq, and Peskotomuhkati peoples. We seek to repair and rebuild meaningful relationships with Indigenous peoples and honour these lands which hold the hopes of future generations.

**2. Approvals**

**2.1 Approval of the Agenda**

Mr. Nesbitt referred to the Agenda for the meeting and asked that if there were no questions or concerns that a motion be put forward to approve. Ms. Hamm moved that the Agenda be approved. Seconded by Mr. Spires. Motion carried.

**2.2 Approval of Minutes**

Mr. Nesbitt referred to the Minutes of the January 14, 2026 meeting and asked if there were no questions or concerns that a motion be put forward to approve. There being no questions or concerns, Mr. Munroe moved that the Minutes be approved as presented. Seconded by Mr. Spires. Motion carried.

**2.3 Public Comment**

No members of the public had comments.

**3. Superintendent's Report & Update**

Mr. O'Brien advised that his report had been posted for Council to review and noted the report for February 2026 as well.

Mr. O'Brien spoke about the work that's coming out of our academic support teachers who just completed their sprint #3, which was another gathering of the data for how many goals students have completed. This data allows curriculum specialists to determine how to prioritize professional learning. The Behaviour Support Teachers are examining the work and impact on how their support influences both behaviour and academic outcomes.

He is pleased with the work that the Directors of Schools have been able to do this year offering support and guidance to the school Administrators with their School Improvement Plans. The Administrators were able to review, refine and collaborate on their School Improvement Plans at the recent Administrator meetings. Positive feedback from the survey data collected about our early career teachers has been received. So far, a session on working with Educational Assistants and communicating with families has been completed with Kindergarten-Grade 5 new teachers. Grades 6-12 teachers will have a professional learning session in March focusing on assessment and report, instructional planning, and classroom management.

Mr. O'Brien highlighted that Bryan St. Louis facilitated presentations at the Principals' meetings on Radical Empathy and also presented to some of the pilot school staff. Our district technology team continues to visit schools for evening Bites and Bytes technology sessions which focus on topics pertinent to School Improvement Plans.

He reported on other activities that are happening in the district with the school calendar pilot, District Health Advisory Committee, Minister's Forum with Chairs and Vice Chairs of District Education Councils, planning committee meeting for Grand Bay new school, Business Community Anti-Poverty Initiative (BCAPI) meetings and the Provincial Nutrition Program. Two new District Food Program Coordinators have been hired for the Provincial Nutrition Program. These new coordinators will be facilitating with the province and the schools to begin implementing the lunch program for students.

#### **4. Presentation**

##### **4.1 Functional Capacity Report**

Ms. Carolann Spear, Manager of Budget and Accounting was in attendance to update Council on the functional capacity of each school in the district.

Mr. Nesbitt asked if there were no questions or concerns that a motion be put forward to approve. Ms. Sheils moved to approve the Functional Capacity Report as presented. Seconded by Mr. Cormier. Motion Carried.

#### **5. Business Arising from Minutes**

Mr. Nesbitt reported there was no business arising from the previous minutes.

#### **6. New Business**

##### **6.1 Executive Limitations Monitoring Reports:**

###### **EL 3.1 – Emergency Superintendent Succession**

Mr. O'Brien reviewed the monitoring report. Mr. Nesbitt asked if there were no questions or concerns that a motion be put forward to approve. Ms. Hooper moved to approve the monitoring report as presented. Seconded by Mr. Spires. Motion carried.

###### **EL 3.2 – Human Resources**

Mr. O'Brien reviewed the monitoring report. Mr. Nesbitt asked if there were no questions or concerns that a motion be put forward to approve. Mr. Spires moved to approve the monitoring report as presented. Seconded by Mr. Cormier. Motion carried.

##### **6.2 3<sup>rd</sup> Quarter Forecast and Expenditure Plan Update 2025-2026**

Ms. Carolann Spear presented the 3<sup>rd</sup> Quarter Forecast and Expenditure Plan Update (2025-2026) forecasting a balanced budget. Ms. Hamm moved that we accept the 3<sup>rd</sup> Quarter Forecast and Expenditure Plan Update as presented. Seconded by Mr. Spires. Motion carried.

##### **6.3 Capital Projects & 2026 Summer Improvement Projects**

Ms. Carolann Spear reviewed the Capital Improvement List that are slotted to be completed in the summer of 2027 and the Major Capital Projects.

Ms. Hamm abstained from the vote due to a conflict of interest.

Mr. Nesbitt asked if there were no other questions or concerns that a motion be put forward to approve. Mr. Spires moved to approve the Capital Projects, 2026 Improvement Projects List and the Major Capital Projects as presented. Seconded by Ms. Hooper. Motion carried.

**6.4 Schools not visited by DEC (Policy 4.6)**

Mr. Nesbitt mentioned to the DEC members that a minimum of one visit per year to a PSSC meeting is required and if the members are unable to get to all the schools to reach out to Mr. Nesbitt.

**7. Information Items**

**7.1 Member's Notebook**

Mr. Munroe mentioned that Loch Lomond School will be breaking ground soon on their new playground.

**7.2 Chair's Report and Update**

Minister's Excellence in Education Awards

A reminder that the deadline for nominations for the awards is this Friday, March 13, 2026.

Election May 2026

Nominations open on Monday, March 23, 2026 and close Friday, April 10, 2026.

CDC Virtual Meeting

The Council of DEC Chairs met virtually on Tuesday, March 10, 2026. Agenda items included: Draft Template for Superintendent Evaluation, On Boarding for New DEC's August 2026, Minister's Forum recap and a couple of resolutions passed by the NBTA at their Annual Meeting in the Spring of 2025 and next meeting date.

Superintendent Evaluation Sub-Committee

Looking for volunteers who would like to serve on this year's committee. If interested, please let Roger know by March 31st.

**7.3 Correspondence**

Posted for this meeting and dealt with.

**8. Adjournment**

Mr. Nesbitt thanked all who attended this evening's Council meeting.

There being no further business the meeting was adjourned at 8:16pm

Respectfully submitted,

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Roger Nesbitt, Chair

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Susan Cunningham, Recording Secretary